

## Mid Devon District Council

### Community Policy Development Group

Tuesday, 19 March 2019 at 2.15 pm  
Exe Room, Phoenix House, Tiverton

Next ordinary meeting  
Tuesday, 25 June 2019 at 2.15 pm

Those attending are advised that this meeting will be recorded

## Membership

Cllr Mrs E M Andrews  
Cllr Mrs H Bainbridge  
Cllr Mrs A R Berry  
Cllr Mrs C P Daw  
Cllr Mrs G Doe  
Cllr R J Dolley  
Cllr F W Letch  
Cllr Mrs E J Slade  
Cllr B A Moore

## A G E N D A

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

- 1      **Apologies and Substitute Members**  
To receive any apologies for absence and notices of appointment of substitute Members (if any).
- 2      **Declarations of Interest under the Code of Conduct**  
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 3      **Public Question Time**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.  
Note: A maximum of 30 minutes is allowed for this item.
- 4      **Minutes of the Previous Meeting** (*Pages 5 - 10*)  
Members to consider whether to approve the Minutes of the last PDG meeting held on 22<sup>nd</sup> January 2019 as a true record.

- 5       **Chairmans Announcements**  
To receive any announcements that the Chairman may wish to make.
- 6       **Grant Funded Agency**  
To receive a presentation from Involve
- 7       **Environmental Health Fees and Charges 2019/20** *(Pages 11 - 20)*  
To receive a report from the Group Manager for Public Health and Regulatory Services presenting the Environmental Health Fees and Charges 2019/20 and to make a recommendation to Cabinet to approve the Charges for 2019/2020.
- 8       **Public Health Initiatives Communication Strategy**  
To receive details of the Public Health Communication Strategy from the Public Health Officer including a mock-up of web pages and the strategy for providing residents with printed information.
- 9       **Financial Monitoring**  
To consider a \*report of the Principal Accountant presenting financial monitoring information for the income and expenditure to date.
- 10      **Performance and Risk** *(Pages 21 - 34)*  
To provide Members with an update on performance against the corporate plan and local service targets for 2018/2019 as well as providing an update on the key business risks
- 11      **Chairman's Annual Report** *(Pages 35 - 36)*  
To receive the Chairman's draft annual report on the work of the Committee since May 2018, which will be submitted to Council on 24th April 2019
- 12      **Identification of Items for future meetings**  
Members are asked to note that the following items are already identified in the work programme for future meetings.

Cabinet Member for Working Environment and Support Services

Air Quality Action Plan for Cullompton and Crediton

RIPA

6 Month Leisure update

CCTV Annual update

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

**Stephen Walford**  
Chief Executive  
Monday, 11 March 2019

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Carole Oliphant on:

Tel: 01884 234209

E-Mail: [coliphant@middevon.gov.uk](mailto:coliphant@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.